

Oakleaf Board of Directors Meeting

May 31, 2016 at 6:00 PM

Central Church of Christ located at 6221 Proctor Rd. Sarasota, Fl. 34241

**Call Meeting to order:**

Meeting called to order by Brian Truelove at 6:05 PM.

**Establish a Quorum:**

Established a quorum with Brian Truelove, Paul Rostowsky, Ronald Grobelny, Raymond Sholvain and Steve Curtis are present in person..

Present on behalf of PCM was Elizabeth Robarts.

**Floor opened to members:** John McBride has brought up the that he contacted the county & Sheriff Office in re: overnight parking, the sheriff's office does not write tickets for overnight parking unless signs are posted, HOA can send a letter to the homeowner for the overnight parking The sheriff's office stated that the governing rules of the HOA.

The board to determine whether to enforce no overnight parking on the street.

**Approval of Minutes from April 26, 2016 Meeting:**

The Minutes from the April 26, 2016 Meeting were emailed after review of the minutes The Board Approved the Minutes.

A motion to ratify the approval of the minutes was made by Brian Truelove and 2<sup>nd</sup> motion by Paul Rostowsky

*All directors present voted in favor of the motion. Motion passed.*

**Old Business:**

**Letters to the community:** ER presented the BOD with a rough draft for a general letter will be distributed to the community will send out two letters one for the gas lite change. The 2nd to communicate the friendly reminder of the remaining items, PCM to draft up the two letters this week.

**Resend gas light letter to BOD**

**Modification Request:**

4760 Old Stone Road requested a New Roof APPROVED 5/7/2016

**New Business:**

**Light posts and stop signs** need to be cleaned, contact Detail 911 to set up appointment.

**Financial review:**

Operating Ahead of budget to the Black, ahead \$7,700.00

\$3793 paid out to Hostetler's \$1173 outstanding invoice.

Landscape 8k available

**Project review and updates:**

**Island refurbishment** is complete possible small leaks outstanding, Favorable comments from homeowners.

**Oaktree trimming** on Reno motion by Paul Rostowsky, to have TJ trim the trees on Reno from the estimate dated 3/18/16 second by Ron Grobelny.

**Website updates:** The board has made a new website and will be posting their own information.

A Motion was made by Paul Rostowsky and second by Steve Curtis to maintain the site, to discontinue maintenance of the site.

**Workshops for covenant refinements:** To be held at 4746 Old Farm Rd.

Workshop #1 Thursday June 2, 2016 at 6:00 PM

Workshop #2 Tuesday June 7, 2016 at 6:00 PM

Workshop # 3 Thursday June 16, 206 at 6:00 PM

**Violations:**

Presented to Elizabeth to have the letter drawn up to be approved by the BOD and sent out ASAP/ this violations have been submitted will present to BOD for approval.

**Overnight parking on the streets within the community:** Tabled for further discussion.

**Presidents Report:** All is going well.

**Treasures Report:** Reviewed financials. See above.

**Welcome Committee** Community committee member Margot 3 home visits to renters, requested more welcome packet.

**Next Meeting Date:** June 28, 2016 at 6:00 PM

**Adjournment:**

The motion to adjourn was made at 8:09 PM by Paul Rostowsky and 2<sup>nd</sup> motion Steve Curtis

All directors present voted in favor of the motion. *Motion passed.*

Respectfully Submitted by

Elizabeth Robarts

Progressive Community Management

3701 South Osprey Ave.

Sarasota, Florida 34239

Cell # 941-780-1190